



Accounting and Payroll Services, Business Support in the Czech Republic



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REFERENCE

"Recently, we have jointly resolved the separation of part of the group for its sale. The advantage of tax and transaction services from the Acredos team is also their flawless cooperation with experts and lawyers. Acredos independently ensured a complete accounting of expert opinions, opening balance sheets and all transactions related to the division and reorganization of all our companies."

Vladimír Rychtera,

První SaZ Plzeň a.s.

To the company **Regionální stavební s.r.o.** we provided full accounting support during the division of their business (transformation), incl. modelling the opening balance sheet of the spin-off part.

We supported **Zásilkovna** with preparation of annual financial statements.

More references can be found on our website acredos.cz

Accounting for a company is becoming **increasingly demanding**. More time is spent complying with individual laws and regulations, leaving less time for key activities. Whether you do business **in the Czech or international market**, outsourcing of accounting and administrative activities will allow you to focus on what is important for your business. With modern technology and expert support, you will **have exactly what you need** every day; No worries, just results.

Our team is ready to provide you with a complete range of services, from basic daily bookkeeping, monthly reports, and preparation of annual financial statements to payroll management and comprehensive advisory services. We work with both local and international businesses of all sizes; small and large from all different fields.

The transposition of the entire financial system into a modern electronic form using the latest technologies also allows us to adapt to the changing needs in the various stages of the growth of your company.

Accounting processing according to legal requirements

- preparation of required reports according to the group's requirements
- accounting bridge settings
- trial balance adjustments according to specific needs of the group

Ensuring preparation of wages and filing of tax returns

- setting up employee benefits and insurance commonly in Czech Republic
- setting up employment contracts
- taxation of individuals

Possibility of accounting processing either in the group's accounting system or in our accounting system (including data import and export settings)

Temporary accounting assistance

Support with entering the Czech market and understanding of this market

- assistance in setting up a company or organizational unit
- costs specific to the Czech market and the approach of regulatory authorities
- analysis of current costs
- identification of unnecessary costs

Ensuring compliance with legal regulations (registration, submission of required reports) **and company secretariat, including**

- administrative support, mandatory government data boxes
- securing space
- support and coordination of projects
- support in securing project financing, including the possibility of introduction into banks
- provision of the registered office of the company / assistant
- audio and video conferencing settings



Accounting

Monthly flat rate for accounting processing (up to 10 documents per month)	200 EUR
Monthly flat rate for accounting processing (up to 50 documents per month)	From 280 EUR
Monthly flat rate for accounting processing (over 50 documents per month)	From 600 EUR
Financial statements - holding company	600 EUR
Financial statements	1x monthly fixed payment
Hourly rate for accounting (without distinction of seniority of workers)	100 EUR

Payroll services

Payroll processing and human resources monthly flat rate	100 EUR
Processing 1 salary, start or end of employment	22 EUR
Other tasks	100 EUR/hour

Tax returns

VAT return assuming accounting maintained	120 EUR
Corporate income tax assuming accounting maintained	1x monthly fixed payment
Corporate income tax assuming accounting maintained - holding company	400 EUR
Corporate income tax without assuming accounting maintained	From 1 000 EUR
Personal income tax (income only from the Czech Republic)	From 600 EUR
Personal income tax (income from abroad)	From 860 EUR
Social security and health insurance filling (solely with PIT)	400 EUR
VAT registration	600 EUR
Registration for direct taxes	500 EUR
Registration of company with the Social Security Administration and health insurance company	500 EUR
Registration of legal person with the Social Security Administration and health insurance company	500 EUR
Other tasks	140 EUR/hour

Hourly rates

Partner	220 EUR
Manager	160 EUR
Senior	120 EUR
Junior + Corporate secretariat	80 EUR
Without distinction of seniority of workers	160 EUR